

Airlie Primary and Nursery School AGM - 5th September 2014

Chaired by Kirsty Ramsay

Present: Kirsty Ramsay, Natasha Hutchison, Laura Law, Peggy Marra, Sally Colville, Carolyn Coull, Karen Boath, Lisa Patullo, Lyn Gowans, Cathryn Moss, Wendy Learmouth, Sarcha Bruce, Pauline Durance, Melissa & David Lawrence, Stacey Robertson, Molly Campbell-Schmidt.

MAIN POINTS:

Introductions

Report of activities in the year

Introduction from new Head Natascha Hutchison

Treasures Report - Molly Campbell-Schmidt

Office bearers roles

Molly stepped down as Treasurer

Sarcha Bruce and Wendy Learmouth agreed to jointly share this role.

Kirsty Ramsay to stay on as Chair Person

Secretary role was agreed to be a rotated/shared role on a per meeting basis, taking minutes.

The Role of "point of contact" to represent the school and nursery was agreed as follows:

P1-3 - Mollie Campbell/Pauline Durance

P4-7 - Carolyn Coull/ Melissa Lawrence.

Nursery - Kirsty Ramsay/ Molly Campbell-Schmidt

MINUTES

- Due to the loss of extraordinary loss of children over the last year, Kirsty recommended to the group of 16 present, Three Teaching and 13 parents. That we must all pull together and ensure our communication is effective between the staff, children and parents.

- Kirsty summarised all of the events that took place over the last year:

- Scottish Night

- Coffee Morning

- Coach trip

- Christmas Panto

- St Patrick's Day

- Easter Egg Hunt

- Blair Drummond Safari park trip

- Kirsty gave us a summary of parent council activities post Fiona Hislop's departure from Airlie School. Kirsty informed the group that she met with Newtyle Parents Council on 12th June 2014 to find out how they do things, and to see what links and collaboration might be possible between the two parent councils.

She also brought up the subject of our new structure with a shared Headship and that we now had a new Head appointed. The group asked what other staff made up our management structure for the two schools. Mrs Hutchison informed the group that Elaine Greenhill is our Principle Teacher, who will be based and will solely operate from Newtyle Primary School.

- Spree books were distributed to the parents a few weeks back, with only a few parents still to return or

pay for their books. This was to help raise funds for the parent council which would raise £4.00 per parent purchasing the books. The amount raised so far is £90.00

- Forthcoming events to organise:
- Coffe Morning at Airlie Village Hall
- Jim offered to assist with booking the hall/
- We have the opportunity to take a slot at the Charity Shop In Coupar Angus next year to help raise funds for the parent council. Kirsty noted how successful this was last time we did it with long queues along the street outside.
- Ideas for the Eco project would need to be organised, Jim Stewart suggested after the meeting that he would like to get involved in these activities.
- Red Nose day
- The group decided to promote a Crazy Hair Day - 19th September.
- Christmas Play - Melissa Lawrence asked about this, and if there was going to be one this year. Miss Robertson said that there would be a performance, but it may not be a play as such. This was due to difficulties with the age groups and class sizes.
- Roles and Appointments
- Sarcha agreed to be joint treasurer with Wendy, and asked what duties this would entail. These were identified as:
 - Managing the Float for our various events where money is taken
 - Issuing Cheques
- It was noted that the signatories are: Molly, Wendy and Peggy Mara
- Molly stepped down from this role.
- Kirsty agreed to remain in post as Chair Person
- The Post of secretary was agreed as a floating role, where on a meeting by meeting basis a secretary would be elected to take minutes and write them up after the event.
- Molly gave her treasurers report
- Molly drew to the groups attention that an additional amount of £96 pounds had been found in the bank account. The group discussed that this amount might have been a credit agreed by the bank as compensation relating to a complaint that had been raised with the bank.
- The current bank balance was noted at £697.96
- There was the matter of a "loan" of £75 relating to the School Ski trip, but after discussion, it was agreed that this was not a loan and was a donation of £10 pounds per child from the parent council
- Sarcha asked the group who decides who or what we can spend the money on. Kirsty and Mrs Hutchison explained that this responsibility was that of the parent council as a whole.
- Mrs Hutchison made her formal introduction to the parent council
- Mrs Hutchison told us that she had held two Depute positions in the past, and had worked at much larger primary schools. Her last role being at Fort Hill, where she was responsible for 700 children.
- Mrs Hutchison announced that there would be HMIE standard Questionnaire circulated to the pupils/parents?
- Mrs Hutchison reported that school funds were in a good position £4,400 carried forward from the previous financial year. It was noted that it was important that the school made full use of these funds to minimise the risk of a reduction in our funding.
- Mrs Hutchison mentioned that PC funds were not intended to be use for "bread and butter" school funding, and should in the main be used for "nice things".
- Mrs Hutchison welcomed and praised parent help within the school.
- Mrs Hutchison closed off with telling us about her split role between the two schools, and that she felt that one day funds might be shared between the two schools, although this was questioned by Sarcha, since Newtyle was operating within a significant deficit of funds, which would make shared funding at this time, detrimental to Airlie. Mrs Hutchison agreed this would not be practical, and would only be the case if Newtyle's funding was in better shape and subject to the parent councils approval. The group did not see that this would be welcomed or a good a good idea for Airlie.
- Mrs Hutchison told the group that her Airlie days would be Tuesdays and Thursdays, spending the remaining days at Newtyle. Any parent wishing to contact Mrs Hutchison should enquire with Sally.
- Mrs Hutchison mentioned that the staff compliment was shared between the two schools.
- With regard large capital funding, Mrs Hutchison mentioned there may be advantages to having a shared central fund between the two schools rather than separate funds.
- Mrs Hutchison mentioned that it was important to ensure that these funds were not intended, nor to be used for staff salaries. It was mentioned there was such a situation last term were salaries for additional support had been paid for from school funds.
- Mrs Hutchison mentioned that a QA standards and Quality report was to go out in the form of a questionnaire. Mrs Hutchison invited the parent council to raise any questions regarding this once the

results were back in.

- Mrs Mara was pleased to announce to the group that the school had been awarded a second green flag.
- AOCB
- Kirsty asked for ideas for new events and fund raising activities.
- Dress down (Crazy hair day, cozy time) was mentioned by Miss Robertson.
- Jim agreed to assist with booking the Hall for the coffee morning on 22nd November.
- 19th of September was agreed to be the date of the crazy hair day.
- It was noted that the last shopping day event performed very poorly, and ideas were shared to see if alternative times might get a better turnout. It was suggested that perhaps it should take place straight after school. it was agreed this would need further thought and planning.
- Jim noted that for the parents that no longer had children at the school that were actively involved in events and regular activities, these roles should be identified, and the parent council and the school should actively seek to fill these roles and encourage a rolling programme of parent participation and support.
- David Lawrence added to Jim comments specifically about Music, and The Choir, and the “gap” now left by Claire who provided significant support to the children.
- Miss Robertson said that there was no choir running at present. Mrs Hutchison suggested that Mrs Greenhill was good at this, and could be approached to fill this role. Mrs Hutchison also suggested we should look for an accompanist. Mrs Hutchison thought we could use the news letter to fill this role.